



# ActionLine

A Recap of the November 21, 2011 Regular Board Meeting

**At the November 21st Regular Board meeting,** the Board and the District honored retiring Board members **Kevin B. Mahoney** and **Debbie Bookstaber** for their service to T/E students and the community. The Conestoga Drum Corps opened the meeting with a series of rousing cadences and a salute to the retiring Board members. Following the students' performance, Debbie and Kevin received presentations of legislative citations from Senator Andy Dinniman and Representative Warren Kampf, and engraved school bells from Superintendent Dan Waters on behalf of the District. Board members Betsy Fadem and Dr. Pete Motel recognized the retiring Board members' contributions to the District during their Board service. At the conclusion of the presentations, the audience honored Kevin and Debbie with a standing ovation.

**Under the Consent Agenda, the Board approved the following:**

## **Routine Personnel Actions**

### **Resignations/Retirements**

- Terri Carr, paraprofessional, CHS, effective 11/11/11
- Iris Mander, paraeducator, TEMS, effective 12/23/11
- Heidi Roadarmel, transportation supervisor, pursuant to the 11/11/11 adjudication of hearing officer
- Michael Williams, security, effective 11/21/11

### **Appointments**

- Catherine Buzbee, Long Term Substitute, HES
- Lisa Chirlian, homebound tutor, District
- Mary D'Antonio, substitute teacher, District
- Alyssa Day, teacher, Long Term Substitute Extension, VFMS
- Kaitlyn DeJong, Long Term Substitute, CHS
- Lauren Eyer, substitute teacher, District

- Julia Falasco, secretary "B", TEMS
- Joseph Gardner, security, District
- Steve Gardner, substitute custodian, District
- Marnie Herzfeld, substitute teacher, District
- Adam Hosey, Long Term Substitute, TEMS; homebound tutor, District
- Lauren Kicak, substitute teacher, District
- Lindsey Klotz, aide, TEMS
- Madelyn Koegel, Long Term Substitute, HES
- John Mascaro, substitute teacher, District
- Edward McCann, homebound tutor, District
- Caroline McGee, substitute secretary
- Joseph Newell, database analyst, Supervisor B, TEAO
- Philip Parrotta, substitute custodian, District
- Stanley Pennypacker, general kitchen worker, CHS
- Joseph Perkins, custodian, BES
- Teresa Santivasci, homebound tutor, District
- Louise Staats, paraeducator, BES
- Eugene Thomas, custodian, BES
- Lauren Walsh, paraeducator, VFMS

### **Volunteer Report**

The Board acknowledged with appreciation the contributions of more than 500 parent and community volunteers in our schools.

### **Minutes of October 24, 2011 Regular Meeting and the November 14, 2011 Special Meeting**

### **Financial Reports**

### **Athletic Position Recommendations for the 2011-2012 Winter Season**

### **Contracted Services**

### **Acceptance of Gifts**



The Board accepted with pleasure and appreciation the following donations.

Funds to DES from Devon Big Lots, Inc.  
 Funds to the HES Reading Support Program from Janet Audrain-McGovern  
 Toys and puzzles to NEES for use during indoor recess from Jenny Wessels  
 Social studies textbooks to NEES fourth grade from Mr. and Mrs. Vincent Calvitti  
 X5 Kids spin bike to VFES from its PTO  
 Music stand to TEMS from Mr. and Mrs. Jim Falcone  
 10 books to TEMS Library from its PTO  
*Dog Fancy* magazine subscription to TEMS Library from Sharmon Rock

### Successful Bids

Contingent upon approved budgets for each fiscal year, the Board awarded contracts to the following successful bidders:

#### 2012-2013 Maintenance Bid

Hood Floors, Inc for resilient flooring and stair tread installation

#### 2012-2013; 2013-2014; and 2014-2015 Maintenance Bids

Otto Honyak Construction for concrete and masonry services

AZM, Inc. for electrical services

EMR Power Systems, LLC for emergency generator maintenance and repairs

Duff Co. for plumbing supplies

Health Mats Co. for scraper mats, entry mats and dust mop rental services

### Daley and Jalboot Architects Fee Proposal for 2012 Infrastructure Implementation

The Board approved a proposal from the District architects for design and preparation of construction documents, coordination of bidding process and construction administration services for bid projects at a not to exceed cost of \$125,840. Fees include engineering services of Schiller and Hersh Associates.

### Acceptance of 2010-2011 Audit Report

The Board accepted the annual financial audit report for the period July 1, 2010 through June 30, 2011,

submitted by the independent auditing firm of Malie, Falconiero and Co.

### 2011-2012 Fund Balance Commitments

The Board committed fund balance monies in the amounts of \$947,405 for Medical Plan Rate Stabilization and \$517,234 for the Athletic Fund.

### Marketing Revenue Service Agreement – Masterpiece Multimedia, LLC

The Board approved an agreement with Masterpiece Multimedia to provide marketing revenue services for the District, effective December 2011 through November 2012. The Board approved marketing as budget strategy for the 2011-2012 fiscal year to provide an additional source of revenue to fund the educational program.

### Contract with Melmark, Inc.

### Adoption of Policies, Second Reading

- Policy 5401: Student Discipline
- Policy 40401: Obligation to Report Criminal Offenses
- Repeal of Policy 1400: Relations with Governmental and Educational Agencies

### Revised Schedule of Make-Up Days in 2012-2013 Instructional Calendar

The Board approved a revised schedule of make-up days for the 2012-2013 school year. The revised designated make-up days would allow staff to complete scheduled end of the year inservice days prior to July 1 in the event of 8 emergency closings during next school year.

### Under Other Recommended Action, the Board approved the following policies on a first reading basis, as ready for adoption at the next regular meeting.

- Policy 1121: Video and Audio Recording of School Board Meetings by the Public
- Policy 3100: Budget Development Process
- Policy 6111: School Calendar
- Policy 9140: Board Committees

**Public Comment**

Sandi Gorman thanked retiring Board members Kevin Mahoney and Debbie Bookstaber.

**Adjournment**

The meeting was adjourned at 8:50 p.m.

**Board business meetings** are video recorded and broadcast on TETV Comcast Channel 14 and Verizon Channel 20. Please visit the District web site for program schedules, [www.tesd.net](http://www.tesd.net).

**Updated information** on meeting dates, locations and cancellations is available by contacting the

**T/E Information Hotline: 610-240-1970**

To enroll in the T/E **email notification** program, send email to:

**notification1@tesd.net**

**Future Board Meetings**

December 5, 2011, Board Reorganization Meeting, 7:30 p.m., in TEAO Room 200.

January 3, 2012, Special Meeting, 7:30 p.m., location to be announced.

**Board Committee Meeting Schedule**

- **Policy Committee**, December 15, 2011, 6:30 p.m., TEAO Room 200
- **Facilities Committee**, December 16, 2011, 2:00 p.m., TEAO Room 200
- **Education Committee**, January 10, 2012, 1:00 p.m., TEAO Room 200.