

**EVENT NAME:**

**EVENT DATE:**

**EVENT CHAIRS:**

**CASH**

DOLLARS

X \$50 =

X \$20 =

X \$10 =

X \$ 5 =

X \$ 1 =

Subtotal =

COINS

x quarters =

x dimes =

x nickles =

x pennies =

Subtotal =

**TOTAL CASH**

**CHECKS**

Itemize checks by NAME, CHECK NUMBER, AMOUNT on page 2

**TOTAL CHECKS**

**EVENT GRAND TOTAL**

**Date:**

**Prepared by:**

**Chairperson:**

**Chairperson signature:**

